|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  Date: | Submitted by: |  |  | Teacher | Staff | Parent |  |
|  |  |  |  |  |  |  |  |
| E-mail: |  | Phone: |  |  |  |  |
| Purpose/Use of Grant: |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Off-Campus Field Trip | Materials/Equipment |  |  |  |
| On-Campus Field Trip | Program |  |  |  |
| Service |  | Other |  |  |  |



Provide a complete description of the field trip, service, materials, equipment, or item that will be paid for with this grant:

Describe the needs this grant request will address and who will benefit from it:

Will there be additional funding from another source? Yes No



If yes, how much and from where?

Is this grant request for a one-time expense or a recurring expense? One-time Recurring



If yes, what will be the cost each year? $

Cost Detail: Itemize what will be paid for with the funds:

|  |  |
| --- | --- |
| Charge Description | Amount |
|  |  |
| Field trip / Service / Materials or Equipment / Program / Other | $ |
|  |  |
| Shipping/Handling | $ |
|  |  |
| Tax | $ |
|  |  |
| Total Requested | $ |
|  |  |

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