



# Sunset/Puesta del Sol PTA Membership Subsidy Policy

Sunset/Puesta del Sol PTA shall run a membership dues subsidy program according to the following procedures:

1. Individuals become members by submitting a membership form or registering for membership online, and by paying membership dues or requesting a membership subsidy.
2. Membership dues for joining Sunset/Puesta del Sol PTA are specified in the standing rules. The Washington State PTA (WSPTA) and National PTA (and council, if applicable) portions of the membership dues, found in WSPTA Policy section 3.3.1, shall be remitted to WSPTA for every member by entering the membership into the statewide membership database and paying the invoice.
3. Membership subsidies equal the WSPTA and National PTA (and council, if applicable) portions of the membership dues that are remitted to WSPTA. Membership subsidy funds shall be included in the budget as Membership Subsidies - Designated. Unused funds carry forward in the designated budget line from year to year. The Sunset/Puesta del Sol PTA membership may vote to undesignate these funds at any membership meeting. The sources of membership subsidy funds are:
  - a. Membership subsidy donations made by members while paying membership dues.
  - b. General funds that the membership have designated for membership subsidies as part of the budget approval process.
4. The criteria for receiving a membership subsidy are:
  - a. Financial need. A member for whom the membership dues constitute a financial hardship can request a membership dues subsidy by following the financial aid procedure as described on the membership form or online payment instructions.

Approved: September 22, 2021